



TRUMBULL COUNTY
Mental Health and Recovery Board

Board Meeting Minutes
January 17, 2023 4:30 PM

Members Present: Virginia Cluse, Carol Henderson, Lance Grahn, Louise Kline, John Hugley, Laura Green*, Thomas Harwood, Rachel Nader, Larry Pavone, Maria Placanica, Kevin Stringer, Deborah Tominey, John Wilson

Members Absent: Carl Clark, David Spies, Judith Toles, Julia Wike

Staff Present: April Caraway, Katie Cretella, Crystal Crites, Laura Domitrovich, Carol Holmes-Chambers, John Myers, Valdeoso (Bud) Patterson, Patricia Shepherd and Lauren Thorp

Guests Present: Joe Shorokey*, Alta; Matt Kresic*, Cadence Care; Tammy Weaver*, Coleman; Joe Caruso*, Compass; Brendan Keating, Board Attorney

*Denotes Virtual Attendees

Preliminary

1. President Virginia Cluse called the meeting to order at 4:30 PM.
2. Pledge of Allegiance.
3. Attorney Brendan Keating administered the oath of office to John Hugley as a new Board member.
4. Secretary Louise Kline called the roll of members and certified that a quorum was present.
5. Kevin Stringer made a motion, seconded by Carol Henderson, to approve the November 15, 2022 Board meeting minutes. The motion passed unanimously.

Report from the Executive Director

1. State Update –ED Caraway provided an update on the Community Assessment Plan stating that John, Carol, and Laura presented it at the Program Committee meeting. ED Caraway thanked the staff and providers for their work on the plan and also noted that it will be turned in before the due date. ED Caraway said the Board will be voting on it later in the meeting.
2. Local Update – ED Caraway discussed the planned Crisis Center with short-term housing. She stated that Coleman applied for a capital grant from OhioMHAS in 2021 for \$750,000. After an earlier location on Monroe Street in Warren was determined not to be viable, the Pine Avenue building owned by the TCMHRB was selected as the best option. Compass has been the long-standing property manager, having managed several workshop and employment programs in the building. ED Caraway said the building is zoned commercial so there will be no zoning issues. The capital grant from OhioMHAS application will be updated. Once the application is approved, construction bids will be sought. The Urban League/Christy House will continue to provide shelter to men. The proposed Crisis Center will house women and children as they have been housed in local hotels due to not enough room at the shelter since 2020. ED Caraway presented the new Board brochure. She informed the Board that Jill Lewis, marketing consultant, and ASAP Coalition Coordinator, for more than 20 years, has resigned. Replacing the vacant position will be addressed at the next budget and finance meeting. ED Caraway then spoke of the closure of Neil Kennedy Recovery Center stating that patients have moved to New Day Recovery, FSR Parkman,

and Meridian. ED Caraway then shared her concerns about the Neil Kennedy Recovery Center owned property, Fellowship Hall, potentially closing as several twelve-step meetings are held there daily. She asked members to let her know of any other potential meeting sites. Thomas Harwood expressed his appreciation for April Caraway and Larry Moliterno for their leadership on the Neil Kennedy issue. ED Caraway then informed members that Jane Boutwell has resigned from the Board.

3. Finance Report – Patricia Shepherd, CPA, reviewed the November 2022 and December 2022 unaudited Revenue and Expenditure Reports. Shepherd then stated that we are in the middle of our fiscal year and our total revenues and total administrative expenditures are falling right around 50% of the budgeted amounts. The contracted services are averaging around a third of the budgeted amounts, which is in line with prior years activities. Shepherd also announced that TCMHRB staff participated in an entrance conference for the OhioMHAS Stakeholder’s Assistance Review (SAR) audit. The time period being audited is SFY21. The audit is expected to be complete 2/3/23. Thomas Harwood requested that the Board create a policy detailing how much revenue should be kept in cash reserves. It was decided to hold this discussion at the next budget and finance meeting.

Committee Reports

1. Addictions and Mental Health Program Committee – Carol Henderson provided a brief overview of the meeting that took place on January 3, 2023 at 4:30pm.
2. Budget and Finance Committee – Lance Grahn announced there will be a meeting February 9, 2023 at 4:00pm in the Board conference room.
3. Administrative Committee –Rachel Nader said there was no meeting and nothing scheduled at this time.

Announcements/Community Partnerships/Information

1. ED Caraway highlighted the OACBHA article “Your County Mental Health and Addiction Leaders.” Caraway encouraged everyone to read the article.
2. ED Caraway encouraged everyone to review the upcoming events handout that was in the Board packet. Rachel Nader informed the Board about the upcoming eviction summit and invited members to attend.

New Business

1. Larry Pavone made a motion to approve the November 2022 Revenue and Expenditure Report held subject to audit. Carol Henderson seconded the motion, which passed unanimously.
2. Maria Placanica made a motion to approve the December 2022 Revenue and Expenditure Report held subject to audit. Debby Tominey seconded the motion, which passed unanimously.
3. Thomas Harwood made a motion to approve the CY2023-2025 Community Assessment Plan. Carol Henderson seconded the motion, which passed unanimously.
4. Kevin Stringer made a motion to appoint Nicole Agani, Maria Kotsatos-Winbush, and Danielle Miller-Clunckner of Coleman Health Services and Jack Breegle of Compass Family and Community Services, as Health Officers, upon successful completion of Health Officer training. Louise Kline seconded the motion, which passed unanimously.

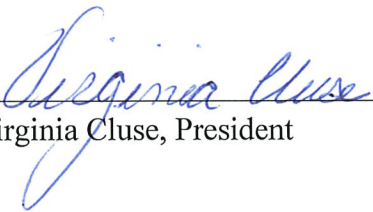
Executive Session

1. At 5:16 PM Rachel Nader made a motion to go into executive session to conference with legal counsel regarding pending litigation and to invite the Executive Director to attend. Lance Grahn seconded the motion. A roll call vote was taken and it passed unanimously.
2. At 5:21 PM Tom Harwood made a motion to return from Executive Session, seconded by Kevin Stringer.
3. Carol Henderson requested an update on the OneOhio Region 7 committee. ED Caraway stated that Reverend Macklin from Mahoning County was added to the committee. The committee is waiting on a new member appointment from the Trumbull County Commissioners.

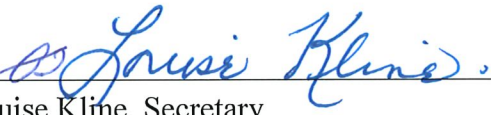
Adjournment

At 5:30 PM Larry Pavone made a motion to adjourn the meeting. Debbie Tominey seconded.

Next Board Meeting – February 21, 2023 at 4:30 PM




Virginia Cluse, President



Louise Kline, Secretary



April J. Caraway, Executive Director



Date

